

KENYA METHODIST UNIVERSITY

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

MEMO

TO : ALL STUDENTS
FROM : Registrar, Academic Affairs
DATE : November 7, 2023


SUBJECT : EXAMINATIONS CLEARANCE – THIRD TRIMESTER 2023

This is to notify you that the end of Third Trimester 2023 Examinations runs from Monday 4th December to Saturday, 16th December 2023.


Examination clearance will be done as follows:

1. Missed, special and supplementary - Monday, 13th November 2023 to Friday 17th November 2023 – Download and fill in the missed, special or supplementary examination form available in the student portal for clearance.
2. End of Third Trimester 2023 Exams - Monday, 20th November 2023 to Friday, 1st December 2023 – Download the examination card from the student portal for clearance. Please clear early to avoid congestion towards the end of this period. You are required to clear outstanding fees with the Finance Department and print out your examination clearance card.

During the examination, every candidate is expected to present a valid Student ID card and the Examination Clearance Card which will be validated against the printed examination attendance lists in the examination room.


Dr. Lucy Ikiara, PhD.
Registrar, Academic Affairs

cc. Vice Chancellor
Deputy Vice Chancellor (ASA)
Deputy Vice Chancellor (F&A)
School Deans
CoDs
Chief Finance Officer



Proverbs 2:6

For the Lord gives wisdom; from his mouth comes knowledge and understanding