



Kenya Methodist University

Position Announcement VICE-CHANCELLOR

Kenya Methodist University (KeMU) is a chartered private Christian University and its vision is to be a world class University raising a generation of professionals and transformational leaders. The main Campus is in Meru and other Campuses in Nairobi and Mombasa

Kenya Methodist University is seeking to appoint an eminent individual with an earned Doctorate degree or equivalent qualification and an outstanding track record in academic and business leadership for the position of the Vice-Chancellor

Requirements:

For appointment to the position of the Vice-Chancellor, a person will:

- i. Be a practicing Christian with a commitment to KeMU philosophy, vision and values;
- ii. Mature evangelical Christian with a sterling above reproach reputation of integrity, known for adherence to Biblical principles and has evidence of faithful involvement in the local Church;
- iii. Should be an excellent team leader with capacity to identifying and managing internal and external stakeholders while mobilizing and leading effective teams;
- iv. Be a holder of an earned doctorate degree or equivalent qualification from a recognized University;
- v. Have thorough knowledge in the structural, legislative and regulatory framework for administering University education in Kenya;
- vi. Have at least ten (10) years hands-on experience at a senior level of management in a University or equivalent institution with demonstrable leadership, and management capacity including knowledge of financial and strategic human capital management; Familiarity with the operations of a private University is an added advantage;
- vii. Be an accomplished scholar with proven track record and demonstrated evidence in formulating and managing academic programmes, supervising and mentoring masters and PhD students; Having served as a Deputy Vice Chancellor is an added advantage;
- viii. Have a proven track record of research as evidenced by publications in peer reviewed journals, monographs and books;
- ix. Have demonstrable experience in networking, resource mobilization and project management;

- x. Have a demonstrable experience in transformative and strategic leadership; and
- xi. Meet the leadership and integrity standards set out in Chapter Six of the Constitution of Kenya 2010.

Duties and Responsibilities:

Subject to the provision of Kenya Methodist University Charter and Statutes, the terms and conditions of appointment of the Vice- Chancellor shall be as set in Article 16 of the Charter.

- i. The Vice-Chancellor shall be the Chief Executive and Accounting Officer of the University
- ii. The Vice-Chancellor shall be the official representative and spokesman of the University
- iii. The Vice-Chancellor shall be the secretary of the University Council
- iv. The Vice-Chancellor shall be the Chairman of the Senate
- v. The Vice-Chancellor shall be responsible for policy matters, planning, coordinating, corporate relations, security, fundraising and institutional development of the University
- vi. The Vice-Chancellor shall recommend to the Council the appointment of Senior staff of the University
- vii. The Vice-Chancellor shall appoint the Chairs of Academic Departments

The Vice-Chancellor may assign or delegate any of his duties to a committee or to a member of the University staff and may withdraw any such assignment or delegation at any time.

Appointment: As per the Universities Act and Kenya Methodist University Charter and Statutes, the Vice-Chancellor shall hold office for a duration of five (5) years with the possibility of renewal for a further final term of five (5) years subject to positive appraisal by Council.

How to apply:

Interested candidates should send three (3) copies of their application, accompanied by detailed Curriculum Vitae (CV), copies of academic and professional certificates, National ID card or passport, and any other relevant testimonials in the following manner.

1. An electronic copy in PDF format to the Chairperson of Council through email address university.council@kemu.ac.ke
2. Three hard copies marked as per the position should be sent to:

The Chairperson of Kenya Methodist University Council
Kenya Methodist University
P. O. Box 267 – 60200
MERU, KENYA

To be received on or before **15th March 2024**. Only shortlisted candidates will be contacted.

Shortlisted candidates will be required to bring the following:

- i. Tax Compliance Certificate from Kenya Revenue Authority.
- ii. Compliance/Clearance certificate from the Higher Education Loans Board.
- iii. Clearance certificate from Ethics and Anti-Corruption Commission.
- iv. Clearance certificate from Credit Reference Bureau.
- v. Certificate of Good Conduct from Criminal Investigation Department.
- vi. Letters of recommendation (in sealed envelopes) from three people familiar with the applicant's professional experience and general character one of whom must be the pastor of their local church.

This position requires an individual who is committed to Christian values and is of high ethical standards, integrity, and professionalism.

KeMU is an Equal Opportunity Employer