



KENYA METHODIST UNIVERSITY VACANCIES

Kenya Methodist University (KeMU) is a chartered private Christian University whose vision is to be a world class University raising a generation of professionals and transformational leaders. The seat of the University is situated in Meru with campuses in Nairobi and Mombasa. We would wish to invite qualified applicants for the following positions:

S.N.	Ref.	Office/ Department	Designation
ACADEMIC POSITIONS			
1	KeMU/AA/PHN/1/3/2024	Public Health Nutrition & Dietetics	Adjunct Lecturer
2	KeMU/AA/PHN/2/3/2024	Public Health Nutrition & Dietetics	Locum Public Health Technologist/Officer

ADJUNCT LECTURER FOR PUBLIC HEALTH (Nairobi Campus)

Requirements:

i. Must have an earned Ph.D. degree Public Health /Environmental Health or its equivalent from a recognized academic institution

OR

- ii. Must have a Master's degree Public Health /Environmental Health or its equivalents from a recognized academic institution
- iii. Must have at least three (3) years of teaching or research experience at university level after obtaining a Masters degree
- iv. Must have at least 24 publication points of which 16 should be from two (2) publications in refereed journals or one (1) book or 2 (two) book chapters in relevant areas.
- v. A registered member of Public Health Officers & Technician council (PHOTC)
- vi. Must have the current practicing license

Duties and Responsibilities:

The responsibilities of a Lecturer are as follows:

- i. Teaching and evaluation of undergraduate and postgraduate students
- ii. Setting, moderating, administering, processing and marking examinations
- iii. Academic advising and mentoring undergraduate and postgraduate students
- iv. Articulating the Vision and Mission of the University, Department and the Faculty
- v. Initiating, planning and conducting research
- vi. Development of teaching and learning materials
- vii. Supervising undergraduate and postgraduate students in research activities.
Developing research proposals for funding
- viii. Participate in meetings and conferences related to research and building interdisciplinary collaboration within and outside the department
- ix. Participating in preparation of Department and Faculty strategic plans
- x. Organizing and supervising educational activities for undergraduate and postgraduate students
- xi. Attending and participating in seminars, workshops, conferences etc, in relevant fields
- xii. Participating in administrative, academic and consultancy activities in Department and other organizations
- xiii. Participating in planning, development, implementation and evaluation of curricula in the Department
- xiv. Attending and participating in the Departmental meetings and other activities for effective and efficient management of the Department and Faculty
- xv. Performing any other duties and responsibilities as may be assigned or delegated by the Head of Department, Dean of Faculty or other Chief Officer of the University in accordance with the University Statute

LOCUM PUBLIC HEALTH TECHNOLOGIST / PUBLIC HEALTH OFFICER (Nairobi Campus)

Duties and Responsibilities

- I. Preparation of practical's classes/courses and keeping of students records, practical allocation and loss/breakage records.
- II. Collection and preparation of teaching and research materials
- III. Ensure that the laboratory glass ware and equipment are clean and available for the next practical
- IV. Assist in student projects and research activities

- V. Assisting students during laboratory/workshop practical sessions
- VI. Carry out other duties and responsibilities as may be assigned from time to time

Minimum Requirements

- I. Diploma in Public health or Environmental Health or equivalent from a recognized institution with not less than three (3) years' experience in comparable position in a busy organization.
- II. Bachelor of science in Public Health or Environmental Health will be an added advantages
- III. Must be registered with Public Health Officers & Technician Council (PHOTC)
- IV. Must have the current practicing License

How to apply:

Interested candidates should send three (3) copies of their application, accompanied by detailed Curriculum Vitae (CV), copies of academic and professional certificates, National ID card or passport, and any other relevant testimonials.

- 1. An *electronic* copy in PDF format to the Vice Chancellor through email address application.march2024@kemu.ac.ke
- 2. Three hard copies marked as per the position should be sent to:
The Vice Chancellor
Kenya Methodist University
P. O. Box 267 – 60200
MERU, KENYA

To be received on or before **8th March 2024**. Only shortlisted candidates will be contacted.

Shortlisted candidates will be required to bring the following:

- i. Tax Compliance Certificate from Kenya Revenue Authority.
- ii. Higher Education Loans Board.
- iii. Ethics and Anti-Corruption Commission.
- iv. Credit Reference Bureau.
- v. Certificate of Good Conduct from Criminal Investigation Department.
- vi. Letters of recommendation (in sealed envelopes) from at least three persons familiar with the applicant's professional experience and general character one of whom must be the pastor of their local church.

All the positions above require individuals who are of high ethical standards, integrity, and professionalism.

KeMU is an Equal Opportunity Employer.