

KENYA METHODIST UNIVERSITY

OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS

MEMO

TO : All Staff and Students
FROM : Registrar, Academic Affairs
DATE : 16th April, 2024
SUBJECT : OPENING DATES FOR 2ND TRIMESTER 2024

Reference is made to the above subject matter.

The University examinations will end on **Saturday, 20th April 2024**. Students will be in recess for three weeks. The following are important dates to note in regard to 2nd Trimester 2024:

a) Session Reporting

Continuing Students are expected to report session between **Friday, 03rd May 2024** and **Friday, 10th May 2024**.

b) Registration

New and Continuing Students are expected to report and register on **Monday, 06th May 2024** to **Friday, 10th May 2024**. Lectures for the 2nd Trimester 2024 begin on **Monday, 13th May 2024**.

Late Registration with penalty runs from **Monday 13th May 2024** to **Friday, 24th May 2024**. No Registration will be allowed after **Friday, 24th May 2024**.

c) Add/Drop of Courses

Add/Drop of courses is permissible from **Monday, 13th May 2024** to **Friday, 24th May 2024** without penalty. It attracts penalty in the third week (**Monday 27th May 2024** to **3rd June 2024**) after lectures begin and no student will be allowed to drop/add courses after the third week.

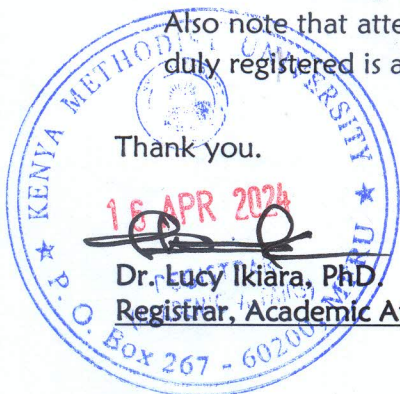
d) Class Attendance

Attending lectures, practical sessions and other scheduled classes is mandatory for all students, in the relevant modes of study. A student who fails to attend consecutive or **cumulative of 20%** of teaching and learning time **will not** be allowed to take examination in that course.

Also note that attending or attempting to attend classes or other university services whilst not duly registered is an academic malpractice.

Thank you.


Dr. Lucy Ikiara, PhD.
Registrar, Academic Affairs



Proverbs 2:6

For the Lord gives wisdom; from his mouth comes knowledge and understanding