



KENYA METHODIST UNIVERSITY

VACANCIES

Kenya Methodist University (KeMU) is a chartered private Christian University whose vision is to be a world class University raising a generation of professionals and transformational leaders. The seat of the University is situated in Meru with campuses in Nairobi and Mombasa. We would wish to invite qualified applicants for the following position:

LABORATORY TECHNICIAN PHARMACY (2) POST (MAIN CAMPUS)

Reporting to Chairperson, Department of Pharmacy

Main purpose of the job:

To provide technical support and ensure that laboratory equipment are functioning properly and ready to use in the pharmacy laboratories.

Duties and responsibilities:

- I. To liaise with academic staff to discuss timetables, equipment requirements and work plans for practical sessions
- II. Running trials of experiments prior to classes and then demonstrating techniques for experiments
- III. Preparing equipment and chemicals before practical lessons
- IV. Maintaining and repairing equipment and laboratory apparatus
- V. Record keeping, e.g. for students' practical sessions, tracking methods, results, etc
- VI. Ensuring that equipment is properly cleaned and that chemicals, drugs and other materials are appropriately stored
- VII. Cataloguing recordings and making them available when requested
- VIII. Supporting the work of academic staff in classes and laboratory sessions and giving technical advice to staff and students
- IX. Working with individual students and supporting them on research projects
- X. Managing the stock control of chemicals and equipment
- XI. Ensuring that all health and safety procedures are understood and followed correctly

- XII. Coordinating work in the laboratory to ensure efficient use is made of expensive pieces of equipment.

Minimum Requirements

- I. Diploma in Pharmacy or Diploma in Laboratory Sciences from an accredited institution.
- II. Previous work in a university or scientific laboratory
- III. Experience in pharmacology and pharmacognosy or pharmaceutical chemistry and pharmaceuticals is an added advantage
- IV. A strong knowledge of the subject area combined with a broad subject background enabling contributions to teaching programme
- V. A Strong practical, organisational skills with the ability to manage your own workload and commitment to academic research.

How to apply:

Interested candidates should send three (3) copies of their application, accompanied by detailed Curriculum Vitae (CV), copies of academic and professional certificates, National ID card or passport, and any other relevant testimonials.

1. An electronic copy in PDF format to the Vice Chancellor through email address application.April2024@kemu.ac.ke
2. Three hard copies marked as per the position should be sent to:
The Vice Chancellor
Kenya Methodist University
P. O. Box 267 – 60200
MERU, KENYA

To be received on or before **15th May 2024**. Only shortlisted candidates will be contacted.

The Successful candidate will be required to bring the following:

- i. Tax Compliance Certificate from Kenya Revenue Authority.
- ii. Higher Education Loans Board.
- iii. Ethics and Anti-Corruption Commission.
- iv. Credit Reference Bureau.
- v. Certificate of Good Conduct from Criminal Investigation Department.
- vi. Letters of recommendation (in sealed envelopes) from at least three persons familiar with the applicant's professional experience and general character one of whom must be the pastor of their local church.

All the positions above require individuals who are of high ethical standards, integrity, and professionalism.

KeMU is an Equal Opportunity Employer.