



## KENYA METHODIST UNIVERSITY

### VACANCIES

Kenya Methodist University (KeMU) is a chartered private Christian University whose vision is to be a world class University raising a generation of professionals and transformational leaders. The seat of the University is situated in Meru with campuses in Nairobi and Mombasa. We would wish to invite qualified applicants for the following positions:

S.N.	Ref.	School	Designation	Grade
1	KeMU/ASA/L/1/6/2025	Law	Senior Lecturer	MU 13
2	KeMU/ASA/L/2/6/2025	Law	Lecturer	MU 12
3	KeMU/ASA/L/3/6/2025	Law	Assistant Lecturer	MU 11

#### **JOB VACANCY- ADVERTISEMENT**

**1. SENIOR LECTURER – SCHOOL OF LAW : KeMU/ASA/LAW/1/6/2025; 1 POSITION, NAIROBI CAMPUS**

#### **Minimum Requirements:**

1. Must have an earned Ph.D. degree in Law or closely related field from a recognized academic institution;  
OR
2. Must have at least three (3) years of university teaching at the level of a full time Lecturer;
3. Must have at least four (4) articles in refereed journals since becoming a Lecturer.  
OR at least one (1) refereed book in candidate's professional area published by

recognized publishers, plus two (2) articles, OR at least (3) distinguished exhibition, performances or original creation, plus one (1) article in a refereed journal since becoming a lecturer;

4. Supervision of postgraduate students is an added advantage
5. Should have attended and contributed at learned conferences, seminars or workshops;
6. Be registered with Law Society of Kenya and with a valid practicing license.
7. Satisfy the requirements of Chapter Six of the Constitution of Kenya on Leadership and Integrity

## **2. LECTURER: KEMU/AA/L/1/6/2025; GRADE 12 ,2 POSITIONS, NAIROBI CAMPUS**

### **MINIMUM REQUIREMENTS**

1. Have an earned Ph.D. in law or closely related field from a recognized academic institution;
2. Satisfy the requirements of Chapter Six of the Constitution of Kenya on Leadership and Integrity.

OR

1. Have a Master's Degree in law (LL.M.) from an accredited and recognized University
2. with at least three (3) years teaching experience at University level.
3. A minimum of twenty-four (24) publication points (in relevant areas of law), of which at least sixteen (16) should be from refereed journal papers,
4. Be registered with Law Society of Kenya and with a valid practicing license,
5. Satisfy the requirements of Chapter Six of the Constitution of Kenya on Leadership and Integrity

## **3. ASSISTANT LECTURER: KEMU/AA/L/2/6/2025; GRADE 11, 3 POSITIONS, NAIROBI CAMPUS**

### **MINIMUM REQUIREMENTS**

1. Must have a Master's Degree in Law (LL.M) or its equivalent in the relevant field from an accredited and recognized University with at least three (3) years teaching experience at University level.
2. Be registered with Law Society of Kenya and with a valid practicing license,
3. Satisfy the requirements of Chapter Six of the Constitution of Kenya on Leadership and Integrity

#### **DUTIES AND RESPONSIBILITIES FOR THE POSITIONS:**

1. Teaching and evaluation of undergraduate and postgraduate students;
2. Setting, moderating, administering, processing and marking examinations;
3. Academic advising and mentoring undergraduate and postgraduate students;
4. Articulating the Vision and Mission of the University, Department and the Faculty;
5. Initiating, planning and conducting research;
6. Development of teaching and learning materials;
7. Supervising undergraduate and postgraduate students in research activities. Developing research proposals for funding;
8. Participate in meetings and conferences related to research and building inter-disciplinary collaboration within and outside the department;
9. Participating in preparation of Department and Faculty strategic plans;
10. Organizing and supervising educational activities for undergraduate and postgraduate students;
11. Attending and participating in seminars, workshops, conferences etc, in relevant fields;
12. Participating in administrative, academic and consultancy activities in Department and other organizations;
13. Participating in planning, development, implementation and evaluation of curricula in the Department;
14. Attending and participating in the Departmental meetings and other activities for effective and efficient management of the Department and Faculty;
15. Performing any other duties and responsibilities as may be assigned or delegated by the Head of Department, Dean of Faculty or other Chief Officer of the University in accordance with the University Statute.

**How to apply:**

Interested candidates should send three (3) copies of their application, accompanied by detailed Curriculum Vitae (CV), copies of academic and professional certificates, National ID card or passport, and any other relevant testimonials.

1. An electronic copy in PDF format to the Vice Chancellor through email address [applications.June 25@kemu.ac.ke](mailto:applications.June 25@kemu.ac.ke)

*And*

2. Three hard copies marked as per the position should be sent to:  
The Vice Chancellor  
Kenya Methodist University  
P. O. Box 267 – 60200  
**MERU, KENYA**

To be received on or before **3<sup>rd</sup> July 2025**. Only shortlisted candidates will be contacted.

**Successful candidates will be required to bring the following:**

1. Tax Compliance Certificate from Kenya Revenue Authority;
2. Higher Education Loans Board;
3. Ethics and Anti-Corruption Commission;
4. Credit Reference Bureau;
5. Certificate of Good Conduct from Criminal Investigation Department;
6. Letters of recommendation (in sealed envelopes) from at least three persons familiar with the applicant's professional experience and general character one of whom must be the pastor of their local church.

All the positions above require individuals who are of high ethical standards, integrity, and professionalism.

**KeMU is an Equal Opportunity Employer.**