



KENYA METHODIST UNIVERSITY

VACANCY

Kenya Methodist University (KeMU) is a chartered private Christian University whose vision is to be a world class University raising a generation of professionals and transformational leaders. The seat of the University is situated in Meru with campuses in Nairobi and Mombasa. We would wish to invite qualified applicants for the following position:

1. FARM MANAGER (I POST): KEMU/KH/FM/1/9/2022

Reporting to the Director KeMU Holdings, this position is responsible for efficient Management of the University Farm.

Duties and Responsibilities

- I. To Manage the University farm as a profitable enterprise
- II. To coordinate all activities and operations of the farm
- III. To prepare farm budget and work plans
- IV. To ensure cost effectiveness and timely procurements of the farm inputs
- V. To evaluate and recommend the right farm enterprise mix
- VI. Marketing and selling of farm produce
- VII. Maintaining effective pest and diseases control for both crops and livestock enterprises
- VIII. Protecting environment and maintaining biodiversity
- IX. Planning finance against budget parameters
- X. Maintenance of farm Infrastructure, machinery and equipment
- XI. Practicing Climate Smart Agriculture
- XII. Implementing short term Agricultural Trainings and outreach activities
- XIII. Monitoring animal health and welfare
- XIV. Applying health and safety standards across the farm
- XV. Monitoring and documenting all produce and land use to meet funding requirements
- XVI. Keeping up to date financial, and other farm records
- XVII. Accounting for revenue from the farm
- XVIII. Ensuring farm activities comply with government regulations

Qualifications and experience

- Bachelor's degree in Animal Science/ Agriculture/ Horticulture/ Agricultural Engineering or equivalent from a recognized institution
- Have at least five (5) years of relevant work experience in management of a busy mixed farm enterprise and excellent work performance
- Be registered with a relevant body where applicable
- Knowledge of Human Resource Management and budgeting will be a definite advantage
- Have Technical and Practical competence in crop and livestock management
- Have good understanding of public procurement system and government regulations related to farm activities

How to apply:

Interested candidates should send three (3) copies of their application, accompanied by detailed Curriculum Vitae (CV), copies of academic and professional certificates, National ID card or passport, and any other relevant testimonials.

1. An electronic copy in PDF format to the Vice Chancellor through email address applications@kemu.ac.ke
2. Three hard copies marked as per the position should be sent to:

The Vice Chancellor
Kenya Methodist University
P. O. Box 267 – 60200
MERU, KENYA

To be received on or before **30th September 2022**. Only shortlisted candidates will be contacted.

Shortlisted candidates will be required to bring the following:

- i. Tax Compliance Certificate from Kenya Revenue Authority.
- ii. Higher Education Loans Board.
- iii. Ethics and Anti-Corruption Commission.
- iv. Credit Reference Bureau.
- v. Certificate of Good Conduct from Criminal Investigation Department.
- vi. Letters of recommendation (in sealed envelopes) from at least three persons familiar with the applicant's professional experience and general character one of whom must be the pastor of their local church.

All the positions above require individuals who are committed to Christian values and are of high ethical standards, integrity, and professionalism.

KeMU is an Equal Opportunity Employer.