

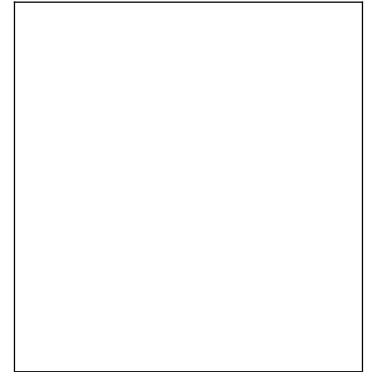


KENYA METHODIST UNIVERSITY

FM-DOS-009

Address P.O.Box 267-60200, Meru, Kenya, Tel: 064-30301/31229, Tel: +254(0)724256162, E-mail: deanofstudents@kemu.ac.ke, Website: www.kemu.ac.ke

OFFICE OF THE DEAN OF STUDENTS APPLICATION FORM FOR CASUAL WORK STUDY



Applicants Photograph

Notes

This Application form must be accompanied by the following: -

1. An application letter expressing the need of casual scholarship
2. All recommendation letters
 - Local church, minister/pastor (Mandatory)
3. Two (2) Passport Size Photographs
4. A copy of the National Identity Card/ passport
5. A copy of the Students Identification Card
6. A copy of Certified Progressive Transcript.
7. Certified copy of fee statement

Student welfare

Received by: Date/ Stamp

Name/Sign



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A. PERSONAL DETAILS

1. SURNAME _____ MIDDLE NAME _____ FIRST NAME _____

2. DEPARTMENT _____

3. ADMISSION NUMBER _____ ID/PASSPORT NO _____

4. POSTAL ADDRESS _____ TEL NO. _____

5. Guardian; Name Relationship
Occupation Cell phone

B. OTHER DETAILS

1. Give reasons that demonstrate you genuinely require casual work study from the university.
 1.
 2.
 3.
 4.
 5.
 6.

(You must attach detailed information or your story in a separate sheet)
2. Indicate your Cumulative GPA
3. Indicate your cumulative fee balance
4. Has any academic or social disciplinary action been taken against you? if yes, give details the type of action taken
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.....
.....



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5. Indicate the kind of casual job areas you wish to be considered for. (tick 3 in order of preference)

Library	<input type="checkbox"/>	Chaplaincy	<input type="checkbox"/>
Compound cleaning	<input type="checkbox"/>	Computer labs	<input type="checkbox"/>
Compound maintenance	<input type="checkbox"/>	Clinic	<input type="checkbox"/>
Welfare /Hostels	<input type="checkbox"/>	Administration Office	<input type="checkbox"/>
Kitchen	<input type="checkbox"/>	Repair & Maintenance	<input type="checkbox"/>
Training & coaching	<input type="checkbox"/>	Security	<input type="checkbox"/>

COMMITMENT NOTE

I Reg. No Of ID/passport

No..... do commit to do casual work study voluntarily without any cohesion. I accept the amount paid of ksh. 100 per hour for four hours daily to be directly paid into my school fees account.

Applicants' signature Date

Cell phone No Email address.....



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For Official use only

1. The student is registered/ not registered in our academic records.

Registrar (A.A) _____ Date/Stamp _____

Signature

2. The student has the required Academic Qualification and his/her Cumulative GPA is

COD _____ Date/Stamp _____

Signature

3. This student is known to me and is needy

University Chaplain _____ Date/Stamp _____

Signature

4. The information given is true/not true and the student is recommended/not recommended for casual work study.

Dean of Students' _____ Date/Stamp _____

Signature

5. The student Application for casual work study is Approved/Not Approved.

Deputy Vice Chancellor (A.A) _____ Date _____

Signature

6. Registrar APD's

(comments).....
.....

7. Human Resource

(comments)
.....

Note:

The candidates who qualify for the work study will only work for a few hours per week and when they have NO classes running.