

## KeMU TI - Nairobi Campus

### Courses on Offer - 2nd Trimester 2022

#### Level 4: Artisan Certificate in International Relations

##### (New and Continuing Students)

	Unit	Title
1	EMPL 004	Employability Skills
2	COMS 004	Communication Skills
3	ENTR 004	Entrepreneurial Skills
4	DIGL 004	Digital Literacy
5	NUMS 004	Numeracy Skills
6	OSHP 004	Occupational Safety and Health Practices

#### Level 4: Artisan Certificate in Office Assistant

##### New Students

	Unit	Title
1	EMPL 004	Employability Skills
2	COMS 004	Communication Skills
3	ENTR 004	Entrepreneurial Skills
4	DIGL 004	Digital Literacy
5	NUMS 004	Numeracy Skills
6	OSHP 004	Occupational Safety and Health Practices

#### Level 5: Craft Certificate in Business Management

##### New & 2nd Trimester Students

	Unit	Title
1	EMPL 005	Employability Skills
2	COMS 005	Communication Skills
3	ENTR 005	Entrepreneurial Skills
4	DIGL 005	Digital Literacy
5	NUMS 005	Numeracy Skills
6	OSHP 005	Occupational Safety and Health Practices

#### Level 5: Craft Certificate in Business Management

##### Third Trimester students

	Unit	Title
1	BMCC 015	Business Research and Development
2	BMCR 035	Corporate Image Strategies
3	BMCR 045	Maintaining Business Assets and Liabilities
4	BMCR 055	Controlling Business Risks
5	BMCR 115	Human Resource Coordination II

## Certificate in Business Management (CBM)

### 2nd Trimester students

	<b>Unit</b>	<b>Title</b>
1	CBM 021	Financial and Risk Management
2	CBM 022	Business Law
3	CBM 023	Procurement
4	CBM 024	Economics
5	CBM 025	Governance and Ethics
6	CBM 026	Planning & Consultancy

### **DIPLOMA COURSES ON OFFER 2ND TRIMESTER 2022**

#### **NEW STUDENTS (Business and Computer Science)**

1	EMPL 006	Employability Skills
2	COMS 006	Communication Skills
3	ENTR 006	Entrepreneurial Skills
4	DIGL 006	Digital Literacy
5	NUMS 006	Numeracy Skills
6	OSHP 006	Occupational Safety and Health Practices

#### **NEW STUDENTS (International Relations)**

	<b>UNIT CODE</b>	<b>UNIT TITLE</b>
1	DIRS 010	Introduction to International Relations
2	DIRS 011	Intercultural Communication
3	DIRS 012	Introduction to Political Science
4	DIRS 013	Computer Applications
5	DIRS 021	Introduction to Diplomacy
6	DIRS 022	International Trade

#### **BUSINESS MANAGEMENT OPTION (CONTINUING)**

1	BUSS 031	Business Values and Ethics
2	ENTR 032	Entrepreneurship
3	MISC 033	Introduction to MIS
4	BUSS 034	Business Consultancy / Case Analysis
5	BUSS 035	Organizational Behaviour and Leadership
6	BUSS 036	Research Methods

## **BUSINESS MANAGEMENT OPTION- FOUTH TRIMESTER**

1	BUSS 021	Production & Operations Management
2	MKTG 022	Marketing
3	FINA 023/PMGT 023	Financial Management
4	PSCM 024	Principal of Purchasing
5	BUSS 025	Business Communication
6	HRMG 026/ PMGT 026	Human Resource Management

## **HUMAN RESOURCE MANAGEMENT OPTION**

1	HRMG 031	Personal Career Development
2	HRMG 032	Training and Development
3	HRMG 033	Employee Relations
4	HRMG 034	Research Methods
5	HRMG 035	Organizational Behavior And Leadership
6	HRMG 036	Employee Resourcing

## **MARKETING OPTION**

1	BUSS 021	Production & Operations Management
2	MKTG 022	Marketing
3	FINA 023/PMGT 023	Financial Management
4	PSCM 024	Principal od Purchasing
5	BUSS 025	Business Communication
6	HRMG 026/ PMGT 026	Human Resource Management

## **PROCUREMENT AND SUPPLY CHAIN MGT OPTION**

1	PSCM 031	Supply Chain Management
2	PSCM 032	Strategic Global Sourcing And Supply
3	PSCM 033	Management Information Systems
4	PSCM 034	Introduction To Transportation And Distribution
5	PSCM 035	Relationship Management
6	PSCM 036	Research Methods

## **PROJECT MANAGEMENT**

1	PMGT 041	Research Project
2	PMGT 042	Strategic Project Management
3	PMGT 043	Project Financing
4	PMGT 044/PSCM 044	Procurement & Supply Chain Management
5	PMGT 045/ BUSS 034	Business Consultancy
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